

# HOOVER LIBRARY

MCDANIEL COLLEGE  
WESTMINSTER, MD

## **Hoover Library: First Year Seminar**

### **Library Hours (Fall & Spring Terms)**

**Monday–Thursday: 8am–12am**

**Friday: 8am–7pm**

**Saturday: 9am–7pm**

**Sunday: 12pm–12am**

<http://hoover.mcdaniel.edu/>

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### **Circulation Desk**

The Circulation Desk is located on the main floor of the Library. Come here to:

- Check materials in and out
- Pick up course Reserves
- Browse the print catalog of the Library’s extensive DVD and CD collection

### **Reference Desk- Ask us for help**

The reference department at Hoover Library is staffed by five librarians and one reference assistant. Reference desk coverage varies, but most weeks during the fall and spring semesters reference staff is available to assist students from:

- 8:00 am - 8:00 pm Monday through Thursday
- 8:00 am - 4:00 pm Fridays

### **Interlibrary Loan**

Interlibrary Loan (ILL) is a service for students, faculty, and staff to obtain materials not owned by Hoover Library, or the Carroll Library Partnership. We can request items from libraries throughout the United States. The ILL office is located on the first floor behind the reference area.

### **Periodicals**

The Library subscribes to approximately 900 print periodicals, which are located on the second floor of the library and are shelved in alphabetical order.

\*The Library's **website** is the gateway to information and research at McDaniel College. Here you can find the library's hours, search databases and the catalog, schedule individual research appointments, etc.

### **Databases**

To assist students with research, the Library subscribes to over 60 electronic databases, which are accessible from the dorms and from off campus. To access our databases, go to <http://hoover.mcdaniel.edu/journal/>.

### **Catalog**

The online catalog is accessible via the Library's website. Because Hoover Library partners with the Carroll County Public Library and the Carroll Community College Library, students may request materials from their collections. Search the catalog to find:

- Books
- DVDs and CDs
- Print journals

### **Individual Research Appointments**

For students who are interested in more in-depth research assistance, librarians offer individual research appointments. Research appointments last approximately one hour; to schedule an individual appointment, please contact Sally Jones at x2287, or Rhonda Stricklett at x2283.

### **Miscellaneous**

- The Commons, open 24 hours a day and located by the Library's main entrance, has vending machines, bathrooms, and study areas.
- Bathrooms are located in the Commons, and on the lower (L) and 2<sup>nd</sup> levels of the Library.
- Copy Machines can be found on the 1<sup>st</sup> and 2<sup>nd</sup> levels of the Library. Copies are 10 cents a page.
- An outside book drop is located on the left side of the main entrance of the Library.
- Individual and/or group study rooms are located on levels L, LL, and 3.

**If you need assistance, just ask!**

